



CITY OF LAS CRUCES

DEVELOPMENT REVIEW COMMITTEE (DRC)

Following are the minutes from the City of Las Cruces Development Review Committee Meeting held Wednesday, November 1, 2023, at 9:00 a.m. in Room 1158.

DRC PRESENT: Elaine Martinez, Engineering Tech, Utilities
Dominic Loya, MVMPO
Mike Kinney, Plan Review Engineer, Com. Dev.

STAFF PRESENT: Sara Gonzales, Senior Planner, Com. Dev.
John Castillo, Planner, Community Development
Becky Baum, Recording Secretary, RC Creations, LLC

OTHER PRESENT: Dean Christmas
Pedro Achaval
Zach Libbin
Greg Shervanick

1. CALL TO ORDER (9:00 a.m.)

Gonzales: We will go ahead and call this meeting to order. It is November 1, 2023. Time is about 9:04 a.m. 1

2. APPROVAL OF MINUTES

2.1 October 4, 2023 Minutes

Gonzales: First order of business will be the approval of the minutes from October 4th. Can I get a motion?

Castillo: I motion to approve the minutes from October 4th.

Gonzales: And a second.

Martinez: Second.

Gonzales: Okay. All those in favor say "aye."

MOTION PASSES UNANIMOUSLY.

Gonzales: Anyone opposed? Seeing none. Minutes will be approved.

3. OLD BUSINESS

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2 Gonzales: We have no old business.

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4 **4. NEW BUSINESS**

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6 **4.1 Case 23CS0500102: Fitness One Summary Subdivision, Replat No. 1**

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- A request for approval of a non-administrative replat known as Fitness One Summary Subdivision Replat No. 1.
 - The proposed subdivision encompasses 4.305 + acres, is zoned C-3 (Commercial High Intensity) and located at 4190 White Sage Arc.
 - The subdivision proposes to subdivide one (1) existing lot into two (2) new lots that are 0.504 ± acres and 3.80 ± acres.
 - Submitted by Libbin Underwood Engineering and Surveying, Representative.

17 Gonzales: We will move on to new business. This is for Fitness One Subdivision, Replat No. 1. So I'll go to staff.

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20 Castillo: Good morning everyone. Today we have a request for approval of a non-administrative replat known as Fitness One Summary Subdivision, Replat No. 1. The subdivision encompasses 4.305 acres. It is zoned C-3. And it is located at 4190 White Sage Arc. The subdivision proposes to subdivide one existing lot into two new lots that are 0.504 acres and 3.8 acres in size. It was submitted by Libbin Underwood Engineering and Surveying. And the representative is here.

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28 Gonzales: Okay. With that, would the representative like to add anything additional to the proposal.

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31 Libbin: I don't have anything to add. Thank you.

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33 Gonzales: Okay. So then I'll just go around the room for each department and see if there are any comments or any additional things that need to be addressed prior to need to be held at DRC. So MPO, any comments?

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37 Loya: No comments.

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39 Gonzales: Engineering.

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41 Kinney: No ma'am. No comments.

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43 Gonzales: Utilities.

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45 Martinez: No comments.

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1 Gonzales: And for planning, our comments were addressed. So with that I would need
2 a motion to approve.

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4 Kinney: So moved.

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6 Gonzales: And seconded.

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8 Loya: Second it.

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10 Gonzales: Okay. All those in favor please say "aye."

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12 MOTION PASSES UNANIMOUSLY.

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14 Gonzales: Any opposed? With that we will go ahead and say motion approved to move
15 forward to Planning and Zoning Commission.

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17 **4.2 Case 23CS0500113: Majestic Hills Subdivision No. 1 Replat No. 4**

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 - A request for approval of a non-administrative replat known as Majestic Hills Subdivision No. 1 Replat No. 4.
 - The proposed subdivision encompasses 1.9754 + acres, is zoned R-3 (Multi-Dwelling Medium Density) and located at 2969 Claude Dove Dr.
 - The subdivision proposes to subdivide one (1) existing lot into two (2) new lots that are 0.443 ± acres and 1.531 ± acres.
 - Submitted by Bohannon Huston, Representative.

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27 Gonzales: Our second case is going to be Majestic Hills Subdivision No. 1 Replat No.
28 4. I will need staff.

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30 Castillo: We have a request today for another non-administrative replat known as
31 Majestic Hills Subdivision No. 1 Replat No. 4. This subdivision
32 encompasses 1.9754 acres. It is zoned R-3. It is located at 2969 Claude
33 Dove. The subdivision proposes to subdivide the existing lot into two new
34 lots that are 0.443 acres and 1.531 acres in size. It was submitted by
35 Bohannon Huston. And their representative is here today.

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37 Gonzales: Okay. Would the representative like to add anything additional.

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39 Christmas: No.

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41 Gonzales: Okay. So with that once again we'll go through staff. MPO, any comments?

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43 Loya: No comments.

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45 Gonzales: Engineering.

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1 Kinney: No ma'am.
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3 Gonzales: And Utilities.
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5 Martinez: No comments.
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7 Gonzales: And planning has no comments as everything has been addressed as well.
8 So with that I will entertain a motion.
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10 Loya: So moved.
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12 Martinez: Second.
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14 Gonzales: Okay. All those in favor say "aye."
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16 MOTION PASSES UNANIMOUSLY.
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18 Gonzales: All those opposed. Seeing none. We will go ahead and move this case as
19 well to the Planning and Zoning Commission on November 28th.
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21 **5. DISCUSSION**
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23 Gonzales: With that, is there anything additional DRC needs to discuss? Seeing none.
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25 **6. ADJOURNMENT (9:07 a.m.)**
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27 Gonzales: I will accept a motion to adjourn.
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29 Loya: So moved.
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31 Kinney: Second.
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33 Gonzales: All those in favor.
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35 MOTION PASSES UNANIMOUSLY.
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37 Gonzales: Meeting is adjourned at 9:07.
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Chairperson