

**DRAFT**

**DOÑA ANA COUNTY JUVENILE JUSTICE CONTINUUM BOARD  
May 02, 2023**

The following are summary minutes from the Doña Ana County Juvenile Justice Continuum Board meeting held on Tuesday, May 02, 2023, at 12:00 p.m., City Hall Room 2007A, 700 S. Main Street, Las Cruces, New Mexico.

**MEMBERS PRESENT:** Sgt. Manny Melendez (LCPD)  
Amy Himelright (Proxy LCPS)  
Tessa Abeyta (Proxy, CLC/ Mayor's Office)  
Cody McNiel (Proxy CYFD)  
Robert Nunez, (City of Las Cruces)  
Rory Rank (Retiree)  
Chief Vanessa Ordoñez (Anthony NM Police)  
Tommi Fisher (Proxy CYFD-PS)  
Manuel Arellano (Beginners Chess Association B.C.A)

**MEMBERS ABSENT:** Brian Kavanaugh (Families & Youth, Inc.)  
Susana Chaparro (DACB of Commissioners)  
Lindsay McDonnel-Benatar (Public Defenders Dept)  
Judy Baca (Mesilla Valley Hospital)  
Priscilla Quinones-Chavez (Drug Court 3<sup>rd</sup> JDC)  
Bill Rothengass (Retiree)  
Steve Nance (Doña Ana Community College)  
Alyssa Fierro (FYI +) Non-Voting Member  
Diego Vallejo (FYI +) Non-Voting Member

**OTHERS PRESENT:** Kayleigh Martinez (PEAK)  
Kimberly Avina (FYI +)  
Aralis Chacon (FYI +)  
Matthew Cashion (FYI +)

**STAFF PRESENT:** Martha Moreno (Recording Secretary)  
Claudia Chavez (CLC Interim Deputy Director Youth Srvs)  
Pat Acosta (YDDP JCP)

**1. CALL TO ORDER**

Sgt. Melendez asked approval for board members to attend via Zoom.

Mr. Rank moved to approve the following board members to attend via Zoom: Ms. Abeyta, Ms. Himelright, Ms. Fisher, and Ms. Ordoñez, seconded by Mr. Nuñez. Motion carried unanimously.

1 Sgt. Melendez called the meeting to order at 12:10 and recognized the meeting as  
2 having a legal quorum.

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4 **2. PLEDGE OF ALLEGIANCE**

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6 **3. WELCOME AND INTRODUCTIONS:**

7 Board members, staff, and guests introduced themselves.

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9 **4. CONFLICT OF INTEREST**

10 None.

11  
12 **5. APPROVAL OF AGENDA**

13 Mr. Rank moved to accept the agenda as presented, seconded by Mr. Arrellano.  
14 Motion carried unanimously.

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16 **6. PUBLIC PARTICIPATION**

17 Mr. Rank said for the next agenda if we could add chess presentation. Manny  
18 would do a presentation and update on mentorship at various schools.

19  
20 **7. NEW BUSINESS**

21  
22 7.1 Request for Budget Adjustment – JCP Services (Action)

23  
24 Ms. Chavez presented the FY23 Budget Adjustment fee schedule through screen  
25 sharing. She said that the fee schedule needed to match the bar request based on  
26 each service. The bar request is to adjust Level II JCP services for the remainder  
27 of FY23 for a total of \$32,155. The reason for the bar is for trends we are seeing  
28 in an increase in Level II services. The request is to move funds from Level I and  
29 Level III to Level II.

30  
31 Ms. Acosta said for Level II we have seen an increase of referrals primarily formal  
32 and informal area; that is the reason we started depleting the money. Referred to  
33 the fee schedule classes in Level I and Level III.

34  
35 Mr. McNeil asked if it is an increase in referral why did not you take an assessment  
36 as a follow-up. What is the follow-up.

37  
38 Ms. Acosta said every level has a follow-up schedule. If a youth is Level I, after  
39 they complete the program, we follow-up for 3 months and maintain data on how  
40 they are doing; Level II 6 months; and Level III 1 year. In some of those follow-ups  
41 they might be a need of other resource services, referring them to job corps, and  
42 other programs, depending on their needs etc. They are contacted once a month.

43  
44 Ms. Himelright asked if any of this shift in the budget cause a hardship for any of  
45 the other programs?  
46

1 Ms. Acosta said this is for the last quarter of the year, continue providing services  
2 with what we have, we do not foresee a hardship, which is why we are looking  
3 forward to having a new budget and start in July. This will cover the next three  
4 months.

5  
6 Mr. Rank moved to approve Budget Adjustment, because it benefits the program  
7 for the next few months, seconded by Ms. Fisher. Motion carried unanimously.  
8

9 **8. ADJOURNMENT**

10 Mr. Rank moved to adjourn, seconded by Mr. McNeil. Motion carried unanimously.  
11 Meeting adjourned at 12:22 p.m.  
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Recording Secretary

Date

DRAFT