



City of Las Cruces[®]

Capital Improvements Advisory Committee Agenda

The following Agenda will be considered at a **Regular Meeting** of the **Capital Improvements Advisory Committee** to be held, **May 25, 2023**, at 1:30pm, at the Utilities Center, Conference Room 225, located at 680 N. Motel Boulevard.

1. Conflict Of Interest:

At the opening of each meeting, the Chairperson shall ask if any member on the Committee or any member of the City staff has any known conflict of interest with any item on the agenda.

2. Acceptance Of Agenda.

3. Acceptance Of The Minutes:

REGULAR MEETING ON APRIL 27, 2023.

4. City Staff And/Or Consultant Follow-Up:

23.04.27-A: CIAC/Utilities Administration

- a. a. Develop a master schedule, when each department gives us their schedule for their fee projects, development impact fee program.
- b. b. PARKS & RECREATION & PUBLIC SAFETY PROPOSED TOUR DATES by Melanie Castañeda.

23.04.27-B: Utilities Administration

- a. TRAINING SESSION by Nann Winter.
 - i. i. Open Meetings Act (OMA)
 - ii. ii. Inspection of Public Records Act (IPRA)

2023.04.27-C: Parks & Recreation

- a. PARKS & RECREATION DEPARTMENT PIF CAPITAL PROJECTS by Robert Nunez.

5. Old Business:

- a. Parks & Recreation Impact Fee Verbal Update by Robert Nunez.
- b. UTILITIES IMPACT FEE UPDATE by Domonique Rodriguez.

- c. Discuss the 2022 CIAC Annual Report by CIAC Members.

6. New Business

None.

7. Action

- a. CIAC Members Vote on Applicant to Fill At-Large Vacant seat.
- b. CIAC Members Vote on Vice-Chair.
- c. CIAC Members Vote on Utilities Impact Fee.

8. Next Regular Meeting: June 22, 2023:

i. Old Business:

- 1. Utilities Impact Fee Update by Domonique Rodriguez.
- 2. Training Session by Nann Winter

a. CIAC Enabling Legislation

i. **Development Fees Act**

ii. Las Cruces Municipal Code

a. Governmental Code of Conduct

b. Robert's Rules of Order

3. CIAC Members to provide their Annual Report Status

9. Public Participation.

10. Board Comments.

A. Review City Staff and/or Consultant Follow-Up Items by Chair Curnutt.

11. Adjournment.

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72-hours before this event at 528-3511/V or 528-3690/TTY.

Posted: 5/19/2023